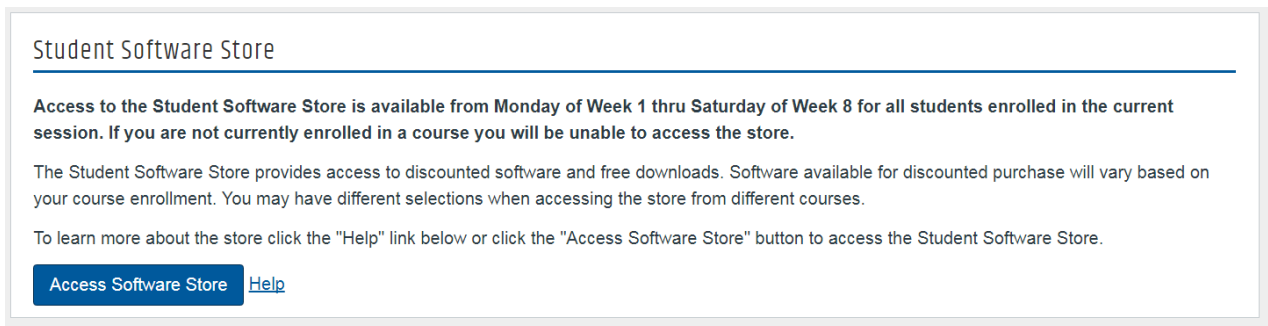


How to Access Office 2016 via Student Software Store (NOV2017)

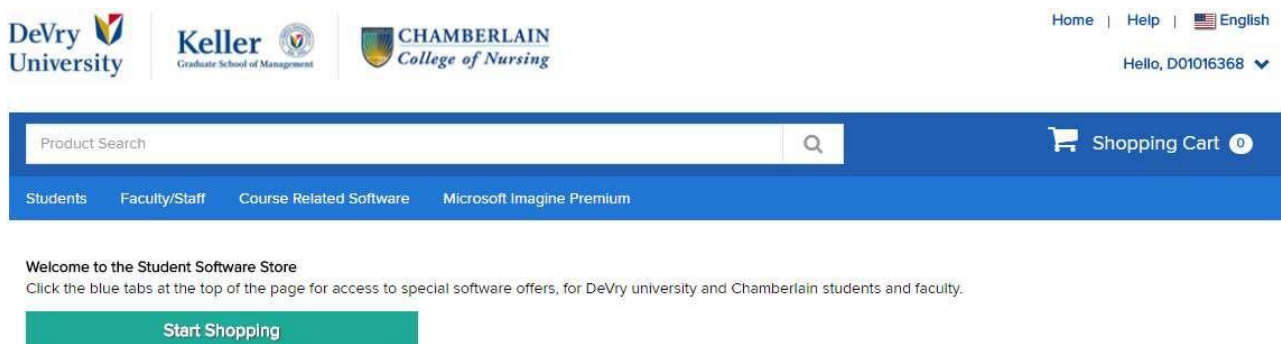
1. Login to your Canvas course.
2. Locate Modules and then Introduction & Resources, select Course Resources.



3. Locate the Student Software Store area and click the box (see image below).



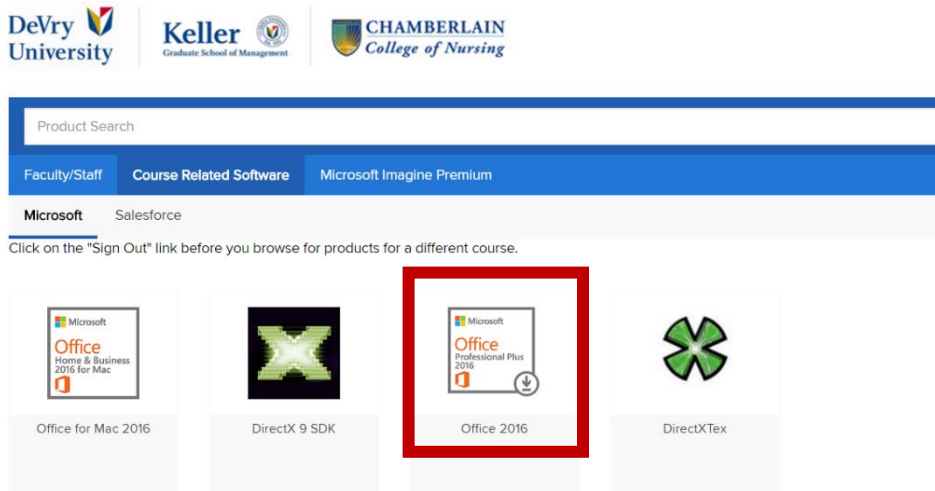
4. You will be redirected to the Student Software Store access page. You will be automatically logged into the store.



5. On the toolbar, select Course Related Software. Depending on our your courses, you may see a number of different software options available.



6. Under Course Related Software, select Microsoft.



7. You should now see Microsoft Office 2016 as shown above. Complete the ordering process to obtain access to your download and license information.