

## My Compass to My Career (MCMC) Student User Guide

Let's jump into *My Compass to My Career* to learn about all of the self-service tools available to you through Career Services.

Please login to your student portal at <https://my.devry.edu> with your Student ID (DSI# or A#) and password to access *My Compass to My Career* under **Resources** from the left hand side of the page. (If you have any login or technical issues, please press **Need Help?** to reach out to technical support.)

*My Compass to My Career* is structured around four stages of our Career Ready Plan - **Explore**, **Develop**, **Launch**, and **Advance**. Each stage has a series of stepping stones that guide you through planning and acting on your career goals. Let's first review this plan from the top of your home screen as shown below:



Find time to navigate through each of the stages and stepping stones that provide resource information and action items to help you prepare for your future.

**Explore** Exploring what makes you a unique and desirable candidate, as well as understanding industry trends and business needs, will help you position yourself as an in-demand professional. Knowing which industry, employer, or role is a true fit for your personality and work style is key to identifying the right opportunity. Take time to assess yourself, research employers, and grasp the resources available to achieve job search success.

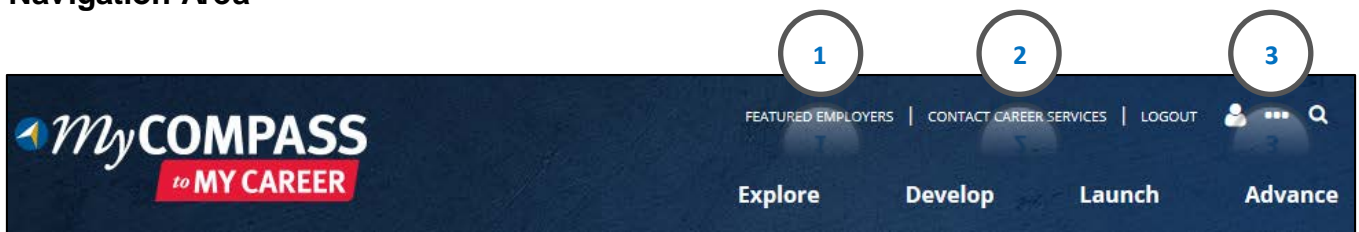
**Develop** Developing a strong set of tools can make or break even the savviest job seeker. Building a solid personal brand is the starting point to communicating your value to an employer. Using this consistent message will help you develop a strong and compelling resume, cover letter, social media profile, networking conversation, and interviewing skills.



**Launch** Launching a diversified job search requires an organized, action-oriented approach. The goal is to uncover all possible opportunities and maximize on each by conducting research, networking, and following-up. Whether you’re interviewing for a position or negotiating a job offer you always want to establish yourself as an ideal candidate in the eyes of the hiring manager.

**Advance** Advancing within your organization, industry, or professional development can seem daunting, but applying specific strategies and developing skills may allow you to meet your next employment goal.

**Navigation Area**



**Featured Employers**



We help match great talent with great employers. It should come as no surprise that employers across the country look to DeVry Career Services as talent acquisition partners. Scroll down to see just a few of the ones we're highlighting, our featured employers are companies with a national footprint, but we work with employers of all sizes. Click on the link shown below and scroll down to see just a few of the ones we're highlighting.

**Contact Career Services**



Do you know who your Career Advisor is? Click here in the top right corner of your screen to find out how to reach out.

**My Profile**



To access your personal information and add information to your user profile, simply click on this icon.

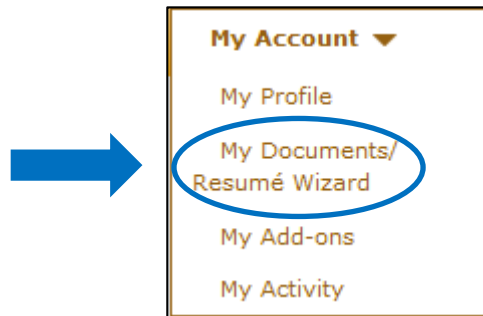
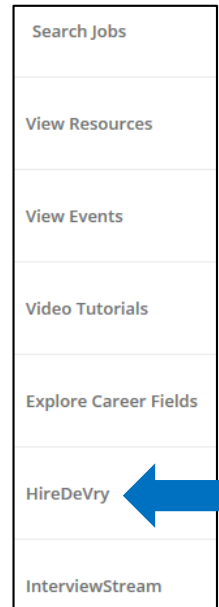


Tools

3

To access additional tools, click on the ellipsis icon from the top right corner of the screen and this dropdown menu will appear:

- You may search for jobs, review resources, find events to attend, watch video recordings on different job search strategies, and explore different career fields.
- Select **HireDeVry** to access our jobs database, where you can explore opportunities related to your field of study. Click on **Visit HireDeVry** and a new window will open to enter the system.
- You may also access **Resumé Wizard** in **HireDeVry**, a tool you can use to build a keyword enriched resumé.
- Once inside **HireDeVry**, select **My Documents/ Resumé Wizard** from the drop down menu under **My Account**.



- You may also upload your most current resumé in HireDeVry, under **My Documents/Resumé Wizard** from the drop down menu. Under **My Account**, click **Add**.
- Select **InterviewStream** to capture your answers to interview questions on video to conduct a self-evaluation or send to others for constructive feedback. You may use a webcam or download the InterviewStreamGo App on your smartphone to record your videos.

**We wish you success as you navigate through  
My Compass to My Career to plan and act on your career goals!**